

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

October 4, 2022

The Chetopa City Council met in regular session on Tuesday, October 4, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Linda Seaman, Juanita Kepner, Geraldine Castle and Ernie Wulf. Bob Boyd and Pam Campbell were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/Interim City Supervisor Scott Feagan, Attorney Shane Adamson, Mel Hass, Stacy Wulf and Bill Moses.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was asked to add visitor Stacy Wulf to the agenda.

Motion by Castle, second by Kepner to approve the Agenda with the addition. Motion carried.

Motion by Castle, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Wulf to approve the Treasurer's Report. Motion carried.

Motion by Seaman, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3667 as follows:

Payroll Funds	\$28565.25
Other Funds	<u>45134.28</u>
Total of all funds	\$73699.53

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mel Hass was present to introduce himself and stated that he was a candidate for the District One Labette County Commissioner position and handed out his business card.

Stacy Wulf asked to use part of the East River Park for a Halloween event and informed the council of some of the uses.

Motion by Castle, second by Kepner to allow Wulf (Hornet PAC) to use the East River Park. Motion carried. It was further discussed for Wulf to check with the city office to be sure that there were no current reservations for the spots she was wanted to use.

Mayor Bushong reported that she had went to the county commission meeting to ask their permission to have county crews repave several roads in the Oak Hill Cemetery when the county is repaving Oak Hill Road and was told that arrangements would be the same as when county crews mowed the lagoon and graded the East River Park roads with the city hiring the crews and paying the fuel for the equipment. Bushong discussed that the Oak Hill Cemetery

Association didn't have employees, so they couldn't pay the county employee and asked that the costs go through the city and the cemetery association reimburse the city for all expenses.

Motion by Castle, second by Wulf to have the city to hire the county employees and pay the fuel costs and Oak Hill Cemetery reimburse city for expenses. Motion carried.

Clerk Crumrine asked for a donation to the annual Pumpkin Parade sponsored by the Chetopa Chamber of Commerce and reported that the donation had been \$50 in the past.

Motion by Kepner, second by Wulf to donation \$50 to the Pumpkin Parade. Motion carried.

Clerk Crumrine discussed her computer desk that has broken and has looked at several desks that would replace the desk. Mayor Bushong has found one on an auction site that was like one that Crumrine had picked out and asked permission for the mayor to bid on one or allow her to purchase one.

Motion by Wulf, second by Castle to allow Crumrine to purchase to computer desk. Motion carried.

Police Chief/Interim City Supervisor Feagan reported that the storage building by the water plant was being painted, poured concrete for culverts, updated the council on the electrical work that had been completed, informed the council that the bucket truck had a hydraulic leak and was going to Volmer's in Parsons on Monday, October 10th and had contacted Oswego to use their bucket truck in the case of an emergency and was given approval to call Oswego if needed and reported that the sanitation truck had been repaired.

OLD BUSINESS FOLLOWUP

Attorney Adamson was requested to review the ordinance and attachments to see if everything had been completed on the solar power installation per the document. The ordinance to change the billing amounts for city crews mowing property to \$90 per hour with a two hour minimum plus the \$30 administration fee for each mowing was presented to adoption.

Motion by Castle, second by Wulf to adopt Ordinance No. 962. Motion carried.

ORDINANCE NO. 962/AN ORDINANCE AMENDING SECTION 8-404(d) OF THE CITY CODE OF CHETOPA, KANSAS RELATING TO ABATEMENT; ASSESSMENT OF COST FOR CITY TO MOW PROPERTIES.

Police Chief/Interim City Supervisor Feagan reported that he had looked at the tree in question at 718 Elm and stated after measuring that the majority of the tree was on private property. The hanging limb cutting proposal of \$225,000 that was submitted by Bill Moses at the last meeting was discussed. Because the utility truck is down, it was declined to allow Moses to use the city truck to cut the tree limbs.

Motion by Castle, second by Wulf to award the \$225,000 contract to Bill Moses to cut limbs from the electric primary lines. Motion carried.

It was requested that the clerk put on Facebook that trash needs to be in a bag before putting in the poly cart and carts with loose trash will not be picked up and that a reminder the anyone with bulk items to be picked up will need to contact the city office to be put on the list.

Police Chief/Interim City Supervisor Feagan informed the council that they are patrolling Cherry Street more and suggested putting up additional stop signs at 9th Street and 4th Street on Cherry Street.

Motion by Wulf, second by Kepner to approve putting up additional stop signs on 9th and 4th Streets on Cherry Street. Motion carried.

Police Chief/Interim City Supervisor Feagan asked the clerk to look up where stop signs had been purchased in the past. Feagan also reported that KDOT is in charge of putting up signs on the highways and they would need to be contacted to put up no truck through signs by the Hornets Nest.

BUILDING PERMIT

Posted with no protest on Facebook Residents and the City website: Anita Belknap to move in a 12' x 20 portable storage shed in at 310 Plum Street, in the City of Chetopa. Building Inspector Wulf had not looked at the permit and Clerk Crumrine asked that permit be approved pending Wulfs' approval.

Motion by Castle, second by Kepner to approve the Belknap building permit pending Wulfs' approval. Motion carried.

COUNCIL RESIGNATION

A letter of resignation had been received from Pam Campbell, resigning her position effective September 21, 2022.

Motion by Wulf, second by Castle to accept Pam Campbell's resignation and request that anyone interested in filling that vacancy have their paperwork to the city clerk by 4:00 p.m. October 18, 2022. Motion carried.

CDL DRIVER

The CDL instructor training was discussed and Paul Trinkle was scheduled to attend the class in December. Because Lee Bushong had a previous CDL, the two year requirement to take the training had been waived and he will be registered.

MUSEUM BOARD REAPPOINTMENTS

Museum board members are to be reappointed for a two year term and there are two board members, Barbara Harris and Barbara Evans that need to be reappointed. Chetopa Historical Museum Board President had submitted a request to reappoint the two members back to the board.

Mayor Bushong appointed Harris and Evans to the museum board.

Motion by Castle, second by Wulf to confirm the appointments. Motion carried.

The pending item list was briefly gone over for any updates.

EXECUTIVE SESSION

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of 20 minutes with session ending at 8:27 p.m. Motion carried.

Entered: 8:07 p.m.

Returned: 8:27 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Castle, second by Kepner to implement an employee orientation discussing benefits, etc. and reinstitute the monthly employee safety meetings. Motion carried.

Wulf requested that the clerk visit with Amy Wilkinson to set up an orientation like was being done at the county.

A brief discussion was held on the junk vehicles in town.

Motion by Seaman, second by Wulf to adjourn. Motion carried.

Seal

Mayor

City Clerk