

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY  
CITY OF CHETOPA, KANSAS**

February 21, 2023

The Chetopa City Council met in regular session on Tuesday, February 21, 2023 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading, Juanita Kepner, Geraldine Castle and Ernie Wulf.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan (at 7:22 p.m.), Attorney Shane Adamson, Tom Rexwinkle, Perry Sorrell, Krystal Adams and Mark Rhodes.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add visitors Krystal Adams, Tom Rexwinkle and Perry Sorrell and an executive session to discuss non-elected personnel to the agenda.

Motion by Nading, second by Wulf to approve the Agenda with the additions. Motion carried.

Motion by Seaman, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Castle to approve the Municipal Court Report. Motion carried.

Motion by Boyd, second by Wulf to approve the Treasurer's Report. Motion carried.

Motion by Boyd, second by Seaman to approve the Warrant Register. Motion carried.

**APPROPRIATION ORDINANCE # 3676** as follows:

Payroll Funds	\$ 31285.72
Other Funds	<u>95772.91</u>
Total of all Funds	\$127058.63

**MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Cameron Snyder** was not present but Clerk Crumrine stated that Snyder had backed out of the trailer and will be getting a building in lieu of the trailer. A new building permit is being applied for.

**Mark Rhodes** was present as requested and gave an update on the progress of removing the metal and other materials and asked for an additional time extension of 30 days.

Motion by Wulf, second by Nading to give Rhodes an additional 30 days to clean up property. Motion carried.

**Krystal Adams** representing Project Prom was present to discuss after prom activities and asked if the city would donate again this year.

Motion by Nading, second by Kepner to donate \$200 to the Project Prom. Motion carried.

**Tom Rexwinkle and Perry Sorrell with Bartlett Coop** were present to discuss their proposed moving of a 30,000 gallon propane bulk storage vessel and put it at the old grain elevator property. They intend to use the storage vessel to fill their delivery trucks and asked if the city had any concerns. The council asked that a building permit be applied for, to give anyone living near the opportunity to discuss any concerns they may have.

**Mayor Bushong** discussed the nuisance section in the city code book and asked that copies of it be given to individuals receiving letters.

**Boyd** discussed a portable greenhouse and asked if it should have had a building permit.

**Seaman** asked about a property on Maple St. next to the house that burnt and it was reported that it had been sold along with the burnt house property and house is being worked on.

**Mayor Bushong** discussed committee members serving on other related committees, such as the solid waste committee, KMEA, etc.

**Police Chief/City Supervisor Feagan** had registered Officer Travis Rakestraw for training March 6-8, 2023 to go towards his continuing education hours. The training is free and the hotel will be paid out of the Special Law Fund.

Motion by Castle, second by Nading to approve sending Rakestraw to the training. Motion carried.

**Police Chief/City Supervisor Feagan** reported that the air conditioner/heater at the city complex had been fixed, utility poles have been ordered, the motor has been ordered for the First Responder Unit and the fire rings for the Elmore Park made by the Chetopa FFA are ready to install. A donation to the FFA was discussed.

Motion by Seaman, second by Wulf to donate \$300 to the FFA for the fire rings. Motion carried.

**Police Chief/City Supervisor Feagan** showed the crimpers that the city has and will have quotes on getting an updated crimper.

#### **OLD BUSINESS FOLLOW UP**

No updates were available on the RFP proposals, Personal Policy Manual, Junk Vehicle, Safety Committee Membership, LKM city code update, Payoff of Low Interest Electric Loan, and Solid Waste. The KMEA Director 1 position that is currently held by Castle is expiring April 30, 2023 and a replacement needs to be appointed by February 28, 2023. Discussion followed.

Motion by Castle, second by Nading to appoint Boyd to the KMEA Director 1 position effective 4/30/23. Motion carried.

It was reported that the roof on the old WPA building that is used for storage of materials is leaking.

Motion by Wulf, second by Boyd to put out ad for bids on repairing the roof on the electrical storage building. Motion carried.

Utility trucks discussion was held and several companies are working on getting a list of used trucks to Police Chief/City Supervisor Feagan. An estimate in the amount of \$12,278.10 from Terex to repair the boom on the utility truck was presented for discussion.

Motion by Wulf, second by Seaman to approve the repairs to the utility truck boom. Motion carried.

A revised City Connecting Link Resolution from KDOT was presented for the city to sign.

Motion by Seaman, second by Wulf to have the mayor and city clerk sign the resolution. Motion carried.

### **BUILDING PERMITS**

Posted on the Chetopa Resident Facebook page and the city website with no protest: Shane Beery to move in a 16' x 50' tiny home at 813 Cherry St., and Karen K. Smith to move in a 13' x 10' portable greenhouse at 1218 Hardin St., both in the City of Chetopa.

There were no protests regarding the Beery building permit that was approved at the last meeting.

Motion by Nading, second Wulf to approve the Smith building permit. Motion carried.

### **VACATION REQUEST**

Vacation requests totaling eight (8) days in March and April for Water Operator Paul Trinkle were presented for approval.

Motion by Castle, second by Wulf to approve the vacation requests for Trinkle. Motion carried.

### **ANNUAL EMPLOYEE APPOINTMENTS**

An employee listing was given to the governing body. The following appointments were made by the mayor.

Mayor Bushong appointed Toni A. Crumrine, City Clerk; Scott Feagan, Police Chief/City Supervisor; Debbie Darnell, City Treasurer; Shane Adamson, City Attorney and Jerry Wilson, Municipal Judge.

Motion by Boyd, second by Wulf to confirm the appointments. Motion carried.

### **COMMITTEE & OTHER DESIGNATIONS**

Mayor Bushong appointed the following committees: Industrial & Property-Wulf & Kepner; Ordinance-Boyd & Nading; Police & Fire & First Responders-Castle & Seaman; Street & Alley & Sanitation-Nading & Kepner; Water & Electric & Sewer-Boyd & Seaman; Parks-Wulf & Castle; Civil Defense Directors-Fire Chief Midgett & Police Chief Feagan; Bank-Bank of Commerce-Chetopa; Newspaper-Labette Avenue & Parsons Sun and Christmas Decorations-Mayor & City Clerk.

Motion by Wulf, second by Castle to approve the Committee Appointments. Motion carried.

Motion by Castle, second by Kepner to elect Seaman as President of the Council. Motion carried.

Motion by Boyd, second by Wulf to elect Justin Nading as Building Inspector. Motion carried.

**FIRST RESPONDER ROSTER CONFIRMATION**

The following roster was presented for confirmation: Jena Darnell, Kyle Darnell, Ryan Darnell, Brenda Dominguez, Scott Feagan, Bryan Midgett, Joey Midgett, Lori Midgett, Justin Nading, Carthen Nash, Julia Nash, Colby Riddle and Paul Trinkle. Explorers are: Gracie Schertz and Izabella Nash.

Motion by Castle, second by Wulf to confirm the First Responder Roster. Motion carried.

**BURNT HOUSE IN WEST END**

It was discussed that a letter had been sent to the owner of the burnt house.

**EXECUTIVE SESSION**

Motion by Castle, second by Kepner to enter into executive session to discuss non-elected personnel with mayor, council, city clerk and police chief/city supervisor present for a period of ten (10) minutes with session ending at 8:43 p.m. Motion carried. (Attorney Adamson was not needed for executive session and was allowed to leave).

Entered: 8:33 p.m. Returned: 8:43 p.m.

Mayor Bushong called the meeting back to order and the following action was taken from executive session.

Mayor Bushong appointed Josh Russell as Police Officer, starting hourly wage \$16.50 and will receive \$.50 increase after certification and shift differential.

Motion by Boyd, second by Kepner to approve the appointment of Russell. Motion carried.

Motion by Wulf, second by Nading to increase the shift differential to \$.75 for employees working evenings and night shifts. Motion carried.

Motion by Seaman, second by Wulf to adjourn. Motion carried. Meeting was adjourned at 9:02 p.m.

Seal

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Mayor

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City Clerk