

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 18, 2023

The Chetopa City Council met in regular session on Tuesday, April 18, 2023 at 7:00 p.m., at City Hall. **Council Member Boyd at the May 16, 2023 meeting wanted it noted that this meeting started at 7:06 p.m., not 7:00 p.m. as was previously approved.**

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading and Ernie Wulf. Juanita Kepner and Geraldine Castle were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Chief of Police/City Supervisor Scott Feagan, Attorney Shane Adamson, Mark Rhodes, Barbara Johnson and Jim Green.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to add visitor Mark Rhodes and discussion on library window to the agenda.

Motion by Seaman, second by Wulf to approve the Agenda with the additions. Motion carried.

Motion by Boyd, second by Wulf to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Wulf to approve the Municipal Court report. Motion carried.

Boyd questioned that the outstanding checks listed did not add up to the figure stated on the monthly treasurers report. The question will be given to Debbie Darnell in the morning.

Motion by Seaman, second by Wulf to approve the Treasurer's Reports pending Darnell's review of the outstanding checks. Motion carried.

Boyd questioned the payment to PrairieLand and it was noted it was for maintenance and service on the mowers to get them ready for the mowing season.

Motion by Boyd, second by Wulf to approve the Warrant Register. Motion carried.

**APPROPRIATION ORDINANCE # 3680** as follows:

Payroll Funds	\$ 33941.46
Other Funds	<u>329201.90</u>
Total of all Funds	\$363143.36

### MAYOR, COUNCIL, EMPLOYEES & VISITORS

**Mark Rhodes** asked if his property had been cleaned up good enough and was told that his property met the nuisance ordinance requirements at this time.

# UNAPPROVED MINUTES

Discussion on the library building was held as one window had the outer pane broken. A quote in the amount of \$714.03 was received from Doyle Glass Co., LLC in Parsons to fix the window. Mayor Bushong asked about the status of the hot water heater for the library and was told that the heater was here and is scheduled to be installed.

Motion by Nading, second by Wulf to approve the quote from Doyle Glass to repair the library window. Motion carried.

**Jim Green** asked for an update on the status of the property next to his, owned by the Penrod family. An update was given on the cleanup.

**Mayor Bushong** asked if mowing letters had been started and Police Chief/City Supervisor Feagan reported that letters had started being sent out, reported that in the museum minutes given to the governing body, it addressed the changing of the lights in the museum to LED that had been previously discussed. Feagan asked if ICR could be contacted to change the lights out as they are shorthanded and approval was given. Bushong noticed that a tree had been planted under a power line and will be moved. Reported that tent stakes had been used to cement the new fire pit rings in at the park and asked if a notice could be put on the entrance sign that fires could only be started in approved fire pit areas. Feagan will check on this. Asked if anyone had any ideas on how to put fire pits rings in at the East River Park that couldn't be washed away and reported that she is going to meet with someone that had expressed interest in managing the pool.

**Boyd** showed pictures of the fire rings in the park and also questioned the city helper ad that stated alley maintenance was part of the job. A discussion was held on alley maintenance.

**Clerk Crumrine** discussed a list from Tabatha Rumbaugh that included maintenance on S. 16<sup>th</sup> St., and cleanup being done on the 1504 Maple property.

**Police Chief/City Supervisor Feagan** reported that Officer Russell had started the academy and would be done July 28<sup>th</sup>, informed the council that Officer Bass's grandmother had passed away, when doing the repairs to the bucket truck, an issue had been discovered that had to be done by International, and so the truck has been delivered there. Boyd asked for priority list for using the small bucket truck and asked that installing the transfer switches be moved to towards the top of the list. Feagan informed the council that Columbus did bring their vac truck over to clear the well house but it didn't work to get the mud and sludge out. Nading will contact Tyler to discuss using a fire truck to dislodge the mud. Discussion of police department shift coverage was held.

Motion by Nading, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, city clerk and police chief/city supervisor present for a period of five (5) minutes with session to end at 8:23 p.m. Motion carried.

Entered: 8:18 p.m.

Returned: 8:23 p.m.

Mayor Bushong called the meeting back to order and no action was taken from executive session.

# UNAPPROVED MINUTES

**Mayor Bushong** reported that she had attended a Solid Waste Committee meeting had it had been discussed increasing the transfer station fees to \$43.50/ton and have a 2% increase each year.

## **OLD BUSINESS FOLLOW-UP**

Reported that the archaeological survey had started. No action on personnel policy manual revision, junk vehicle update, city code update and library roof discussion. Looked at applications that have been turned in for pool employees and city helper.

Motion by Wulf, second by Boyd to enter into executive to discuss non-elected personnel with mayor, council, legal counsel, city clerk and police chief/city supervisor present for a period of ten (10) minutes with session to end at 8:55 p.m. Motion carried.

Entered: 8:45 p.m.

Returned: 8:55 p.m.

Mayor Bushong called the meeting back to order and no action was taken from executive session.

The quote from Teeter's Paving to repair the damage done to the alleys by a contractor working on the school building was discussed.

Motion by Wulf, second by Boyd to send a copy of the quote for them to pay half. Motion carried.

## **GOVERNING BODY TRAINING DISCUSSION**

Don Osenbaugh had been contacted to hold a training session for governing body members. It was decided to wait until after the election to hold this training.

## **MUSEUM BOARD REAPPOINTMENT**

Museum Board Member Betsy Koontz term of office expires on April 20, 2023 and the board requested her being appointed for another two (2) years.

Mayor Bushong reappointed Betsy Koontz to the museum board.

Motion by Boyd, second by Wulf to confirm the mayor's appointment. Motion carried.

## **LIBRARY BOARD APPOINTMENT**

Debbie Darnell's library board term is up and the board requested that Barbara Deyoe be appointed in the vacancy resulting from Darnell's term expiration.

Mayor Bushong appointed Barbara Deyoe to the library board.

Motion by Wulf, second by Seaman to confirm the mayor's appointment. Motion carried.

## **SIDE BY SIDE QUOTES**

The budget had \$15,000 set aside for a side by side utility vehicle and quotes were reviewed and discussed. Action was tabled from this discussion.

## **LIFT STATION PREVENTATIVE MAINTENANCE**

Enviro Line had contact Clerk Crumrine about doing Preventative Maintenance on the lift stations and she asked if the council wished to defer the PM for six (6) months as Chad Copher had been doing repairs and preventative maintenance and was decided to defer with Enviro Line.

# UNAPPROVED MINUTES

## EXECUTIVE SESSION-PENDING LITIGATION

Motion by Wulf, second by Nading to enter into executive session to discuss pending litigation with mayor, council, legal counsel, city clerk and police chief/city supervisor present for a period of five (5) minutes with session ending at 9:35 p.m. Motion carried.

Entered: 9:30 p.m.

Returned: 9:35 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Wulf, second by Nading to enter into executive session to discuss pending litigation with mayor, council, legal counsel, city clerk and police chief/city supervisor present for a period of five (5) minutes with session ending at 9:40 p.m. Motion carried.

Entered: 9:35 p.m.

Returned: 9:40 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Wulf, second by Nading to turn this matter over to the city EMC insurance. Motion carried.

It was asked if Karin Trimble had passed her water certification and she had.

Motion by Boyd, second by Wulf to give Trimble a \$.35/hour raise backdated to the date that she got certified. Motion carried.

Motion by Seaman, second by Wulf to adjourn. Motion carried. Meeting adjourned at 9:44 p.m.

Seal

---

Mayor

---

City Clerk