

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

April 16, 2024

The Chetopa City Council met in regular session on Tuesday, April 16, 2024, at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ryan Darnell.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Brenda Dominguez, Ernie Wulf and Maria Billingsly @ 8:24 p.m. Justin Nading was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan, Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Utility Bookkeeper/City Treasurer Krystal Adams, Court Clerk Patty Wilkinson, Bonnie Mozingo, Billy and Trudy Burrows.

Mayor Darnell called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to add Bonnie Mozingo, Trudy, and Billy Burrows as visitors, and add the CTE Contract with LCC, GWorks Update, and the Library Board member Confirmation to the agenda.

Motion by Dominguez, second by Wulf to approve the agenda with the additions.

Motion carried.

Motion by Seaman, second by Wulf to approve the minutes of the last regular meeting.

Motion carried.

Motion by Seaman, second by Dominguez to approve the court report. Motion carried.

A discussion was held over the electric, park, and general operating funds. Clerk Crumrine expressed concern over the finances.

Motion by Dominguez, second by Seaman to approve the treasurer report. Motion carried.

Discussion was held over the police mics, the work comp claim, and the collection of the park fees.

Motion by Boyd, second by Wulf to approve the warrant register. Motion carried.

APPROPRIATION ORDINANCE #3704 as follows:

Payroll Funds	\$ 36,452.41
Other Funds	<u>\$ 135,070.92</u>
Total of all Funds	\$ 171,523.33

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Aaron Ellison, was not present but had requested to use Elmore Park for the Knap-In from May 31st- June 1st.

Motion by Boyd, second by Wulf to allow the Knap-In to be held in Elmore Park. Motion carried.

Trudy and Billy Burrows are interested in purchasing the properties at 105 and 111 Maple Street and asked the council if they would be willing to waive the city's special assessments on both properties for a total of \$5,986.16.

Motion by Dominguez, second by Wulf to waive all special assessments for both of properties. Motion carried.

Utility Bookkeeper/City Treasurer K. Adams updated the council on the past-due utility accounts.

Assistant City Clerk Wilkinson announced that the HB 2302 no-match Grant from the Kansas Water Office that she had applied for in December had awarded Chetopa the full amount of \$3,704,506 for financing the sewer project.

Dominguez mentioned she has been assisting with painting at Elmore Park and an additional gallon of paint will be required to complete the projects. Additionally, she reported on Parsons doing a community clean-up contest and suggested the city explore methods to promote a similar initiative in our town.

Boyd showed pictures of the high-pressure pump being replaced at the water plant. Discussion touched upon the demolition projects on main street, as well as the drainage concerns stemming from the alley behind Lumans Laboratory. Wulf looked into this matter, and it was proposed to have Nading revisit the situation for further assessment.

Mayor Darnell reported that he attended the library board meeting, and the fire extinguishers will need to be moved as well as the need to order more lights. The library has inquired if the city would be willing to pay for their monthly storage fees and it was decided not to pay for this. The library internet issue was discussed. It was reported that the library is looking into the Friends of the Library Program.

Boyd questioned Mozingo if the library had a CD that was to be used for a library building. Mozingo reported that they were currently looking for paperwork on this.

Mayor Darnell addressed the repair of the bridge on 3rd Street between Elm and Pecan Street, emphasizing the need to post the closure schedule on Facebook when the concrete truck is expected to arrive.

OLD BUSINESS

Codification Proposal- Mayor Darnell requested the office staff bring any ideas to the table for the city code add-on options.

Mayor Darnell appointed Lindsey Littrell to the library board to replace Ann McKinzie, who served an 8-year term.

Motion by Dominguez, second by Wulf to confirm the appointment. Motion carried.

Clerk Crumrine presented the CTE contract for continuing college education credit for employees with Labette Community College.

Motion by Dominguez, second by Wulf to accept the new agreement for college tuition. with LCC. Motion carried.

Clerk Crumrine informed the council that Virgil Peck will be available to meet with the public in the council room on Monday, April 22nd from 5:00 p.m. – 6:00 p.m. for any inquiries.

There was a discussion over the roll-off monthly rental. It was decided that after June the city would go back to renting it for Spring and Fall Clean up only. Crumrine informed the council she would be taking 2 days of vacation this month.

The council was presented with a GWorks software update demonstration, sparking extensive discussion regarding the capabilities of our computer system with the new updates.

Motion by Seaman, second by Wulf to go forward with the GWorks software update. Motion carried.

Police Chief/City Supervisor Feagan announced plans to commence roadwork in the East River Park. More than 70 mowing letters are set to be sent out this week. Feagan asked the council when they wanted to set up an interview this week for the public works position. Following a discussion on electric fund finances, Feagan inquired about proceeding with ICR on updating our infrastructure. It was confirmed that he should indeed carry out the updates as previously planned.

NEW BUSINESS

BUILDING PERMIT

The following building permit was posted on the Chetopa, Kansas Facebook page and the City of Chetopa website with no protest. Wayne Wilkerson to build an 18x35 storage shed at 419 N. 3rd Street. Building Inspector Nading recommended the approval of the permit.

Motion by Wulf, second by Boyd to approve the building permit for Wilkerson. Motion carried. Nading was not present at meeting.

Clerk Crumrine presented the BG Consultant Billing No. 20 in the amount of \$11,132.00 and the KDHE Request for Funds No.19 in the amount of \$11,450.00 to pay outstanding invoices.

Motion by Wulf, second by Billingsly to approve paying the BG Consultant and authorizing the mayor to sign the KDHE request for funds. Motion carried.

Clerk Crumrine announced that the city was awarded the Waste Tire Grant in the amount of \$7,842.00. It was a 50% match for rubber mulch for Veterans Park and Elmore Park. A contract will need to be filled out for this grant. The project total with labor is \$16,649.00.

Motion by Seaman, second by Dominguez to approve signing the waste tire contract when received. Motion carried.

The seasonal mowing position was discussed.

Motion by Dominguez, second by Billingsly to pay police officers on their days off to mow at \$10.00 per hour with \$15 overtime and also advertise for the seasonal position at \$15.00 per hour. Motion carried.

Motion by Seaman, second by Wulf to adjourn the meeting. Motion carried.
Meeting adjourned at 8:57 p.m.

Seal

Mayor

City Clerk