

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

May 07, 2024

The Chetopa City Council met in regular session on Tuesday, May 07, 2024, at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ryan Darnell.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Justin Nading, Brenda Dominguez, Ernie Wulf and Maria Billingsly

ALSO PRESENT: Clerk Toni A. Crumrine, Police Chief/City Supervisor Scott Feagan, Attorney Shane Adamson, Assistant City Clerk Amy Wilkinson, Utility Bookkeeper/City Treasurer Krystal Adams, Scherill Kennedy-Grissom, Bonnie Mazingo, Paul Trinkle, Amber Stephens @7:08p.m. and Natalie Stover@7:08p.m.

Mayor Darnell called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to remove the Business Utility Deposit Ordinance from the agenda.

Motion by Dominguez, second by Wulf to approve the agenda with the deletion.

Motion carried.

Motion by Seaman, second by Billingsly to approve the minutes of the last regular meeting. Motion carried.

Motion by Boyd, second by Billingsly to approve the treasurer report. Motion carried.

Motion by Seaman, second by Wulf to approve the warrant register. Motion carried.

APPROPRIATION ORDINANCE #3705 as follows:

Payroll Funds	\$ 40,425.04
Other Funds	<u>\$ 108,970.95</u>
Total of all Funds	\$ 149,395.99

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Scherill Grissom requested to close the north section of the alley situated between 314 and 320 on Walnut Street. Clerk Crumrine informed Grissom that if she were the property owner, she would have to complete a petition for an alley vacate ordinance. Grissom also inquired about activating the water service at 320 Walnut without being charged for the sewer due to a damaged sewer line. Grissom expressed the need to be able to use the water as they were to be burning brush as they cleaned up the property.

Motion by Dominguez, second by Wulf to turn on the water for that property while waiving the sewer fee for one month. Motion carried.

Amber Stephens was present to discuss her meter utility pole that has broken and needs to be replaced. Feagan stated the city could sell her a used pole for her meter.

Motion by Nading, second by Wulf to allow Stephens to purchase a used utility pole and make monthly payment arrangements. Motion carried.

Utility Bookkeeper/City Treasurer K. Adams updated the council on the past-due utility accounts.

Assistant City Clerk Wilkinson mentioned that Home Pro is expected to submit its quote to the council before the upcoming council meeting. Additionally, she mentioned that she is waiting for a response from Josh with Sunscape regarding the pool quote. Wilkinson also noted that she was waiting on another quote for the construction of a library building. There was discussion about the possibility of establishing a pool fund at the bank to facilitate community donations.

Boyd had been approached about a culvert on 8th and Hardin Street needing a guardrail.

Seaman asked what could be done about the muddy boat ramp in East River Park. Feagan stated the city crew had cleaned the ramp today.

Nading requested a larger rock be placed near the boat ramp and fish cleaning station in the East River Park. Clerk Crumrine noted that the funding for this would need to come from the park fund and proposed allocating a portion of the ½ cent sales tax for parks and special city-county highway fund to assist in covering the expenses.

Motion by Boyd, second by Ernie to change the ½ cent sales tax for parks and special city-county highway funds to a 50%- 50% split. Motion carried.

Motion by Nading, second by Wulf to purchase 10 loads of 3-inch rock for the East River Park. Motion carried.

Nading mentioned the fire department had budgeted for 2 new garage doors needing to be replaced.

Motion by Wulf, second by Seaman to go out for bids for the 2 new garage doors. Motion carried.

Billingsly remarked on the impressive appearance of Elmore Park following the fresh paint jobs on the park equipment. Additionally, the discussion turned to the potential consideration of a 16x40 portable building for the library.

Mayor Darnell mentioned that the fireworks were ordered and he would like to see the city join with the chamber to boost our 4th of July activities this year. The drainage issue behind Bonnie Mozingo's building as well as a culvert on Mulberry Street were discussed. After the storms last week, Feagan was given permission to purchase a new chainsaw.

Clerk Crumrine stated that Mayor Darnell needed to sign the Waste Tire Grant contract. An update on the G-Works front desk software was discussed.

Clerk Crumrine presented the BG Consultant Billing No 21 in the amount of \$9,150.00 to be paid.

Motion by Nading, second by Dominguez to approve paying the BG Consultant invoice. Motion carried.

Chief of Police/City Supervisor Feagan reported that Officer Wammack was going to take his police challenge exam on May 16th. Feagan briefed the council on numerous city electrical issues.

Motion by Dominguez, second by Nading to allow Feagan to purchase a voltage meter and hot stick in the amount of \$1129.41. Motion carried.

City culverts were discussed. Clerk Crumrine will follow up with Labette County Public Works Director, Sandy Krider to find an estimated delivery time.

Boyd briefed the council on the KMEA Spring Meeting. It was noted that the performance of solar and wind energy was not as effective as expected, which will consequently impact the electricity costs in the upcoming months.

OLD BUSINESS

CONDEMNATION UPDATES

Motion by Wulf, second by Nading to send Tim Smith a letter for his property on 201 N. 11th Street to update the council as his 60-day extension has expired. Motion carried.

Motion by Nading, second by Wulf to start the condemnation ordinance and seek bids for the property at 414 Maple Street belonging to David Napier. Motion carried.

The seasonal mowing applications were reviewed.

Employee, Jonathan Maples 90-day probation is up on May 6th.

Motion by Dominguez, second by Wulf to remove Maples from probation. Motion carried.

Mayor Darnell appointed Jason Shields as city helper.

Motion by Boyd, second by Nading to confirm the appointment. Motion carried.

The city code of ordinances proposal was discussed. Clerk Crumrine will check into the cost of adding the 3-year supplemental service plan to the proposal.

The Kansas Water Office contract draft was presented for approval. Boyd suggested adding Assistant City Clerk Wilkinson as a contact person on page 2.

NEW BUSINESS

Amy Cassell requested to set up her food truck in Chesnutt Park once a week for \$50.00 a month.

Motion by Nading, second by Wulf to allow Cassell to set up in Chesnutt Park. Motion carried.

Clerk Crumrine informed the council they needed to be thinking about 2025 budget items.

EXECUTIVE SESSION

Motion by Boyd, second by Wulf to enter into executive session to discuss non-elected personnel with the mayor and council for a period of five (5) minutes with the session ending at 8:38 p.m. Motion carried.

Entered: 8:33 p.m. Returned: 8:38 p.m.

Mayor Darnell called the meeting back to order and asked if any action was to be taken.

Motion by Boyd, second by Nading to re-enter into executive session to discuss non-elected personnel with the mayor and council for a period of five (5) minutes with the session ending at 8:43 p.m. Motion carried.

Entered: 8:38 p.m. Returned: 8:43 p.m.

Mayor Darnell called the meeting back to order and the following action was taken.

Motion by Wulf, second by Boyd to raise Assistant City Clerk Wilkinson to \$19.00 per hour effective today, May 07, 2024. Motion carried.

Motion by Seaman, second by Dominguez to adjourn the meeting. Motion carried.
Meeting adjourned at 8:45 p.m.

Seal

Mayor

City Clerk