

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

November 3, 2014

The Chetopa City Council Meeting was rescheduled to Monday, November 3, 2014 at 7:00 p.m. due to the Chetopa High School football first round playoff game being played in Chetopa Tuesday, November 4, 2014. The Chetopa City Council met at the rescheduled date and time on Monday, November 3, 2014 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary Bryant, Terry Robison, Pat Blaich, Carthen Nash and Joey Midgett.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh, Fire Chief Jim Cooper, Doug Moses, Eddie (Don) Smith, James Reynolds, Malinda and Wayne Lawrence, Jim Blundell, Lee and Tammy Bushong, Kathy Pease, James Blundell and Ronnie Thornton.

Mayor Wood called the meeting to order and asked that Robison open the meeting with prayer.

Motion by Bryant, second by Midgett to approve the Minutes from the last regular meeting. Motion carried.

Motion by Bryant, second by Blaich to approve the Treasurer's Report. Motion carried.

Motion by Blaich, second by Bryant to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3473** as follows:

Payroll Funds	\$ 24386.07
Other Funds	<u>78470.83</u>
Total of all funds	\$102856.90

### **VISITORS**

**Jim Cooper** informed the council that he had resigned as Fire Chief and had stepped down to a firefighter position. A list of the departmental changes was presented for appointment and confirmation: Fire Chief-Doug Moses; Assistant Fire Chief-Steve Blackledge; Captain-Joel Riddle; Lieutenant-Justin Nading; Firefighter- Carthen Nash; Firefighter-Jim Cooper and Jr. Firefighter-Dylan Riddle.

Motion by Bryant, second by Blaich to accept the resignation from Cooper. Motion carried.

Mayor Wood made the appointments as presented.

Motion by Bryant, second by Blaich to confirm the appointments. Motion carried.

**Fire Chief Doug Moses** was recognized and told the council that the FEMA grant application are out and asked permission to get prices on bunker gear and other equipment for the fire department. The FEMA grant is a 95%/5% match.

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Motion by Bryant, second by Blauch to allow getting prices for the FEMA grant application. Motion carried.

**Kathy Pease** asked why the junk removed wasn't taken off of the bill she received for the nuisance cleanup and Mayor Wood responded that there was nothing taken. Pease also asked if she could make payments. Discussion followed.

Motion by Bryant, second by Midgett to allow Pease until July 1, 2015 to get the cleanup billing paid in full or else it would be done as a special assessment against her property. Motion carried.

**Malinda Lawrence** discussed the shelving and they would like to purchase the shelving instead of the city loaning it and retaining the ownership. Discussion followed.

Motion by Bryant, second by Midgett to inventory and loan the shelves and state in the agreement that Riverside Sporting Goods would not be liable for lost or damaged shelving. Motion carried. James Reynolds and Lawrence asked to be allowed to think about this offer.

**James Blundell** was present as department head and reported that he had heard rumors of layoffs and reduced trash service. The council is looking at all departments and where cuts can be made but nothing concrete has been discussed at the council meetings.

**Jim Blundell** asked when the gutters and curbing on Main Street were going to be cleaned as the dirt and gravel is being washed into the drains and will plug everything up. Jerry Midgett will be advised of this.

## **COUNCIL VACANCY**

Four applicants were interested in the council vacancy: Ronnie Thornton, Eddie (Don) Smith, Tammy Bushong and Jimmie Cooper.

Motion by Bryant, second by Midgett to appoint Jim Cooper to the unexpired term of Katie Littlejohn. Motion carried. Wood and Robison voted no.

Cooper was sworn in and took his seat at the council table.

## **FUNDING DISCUSSION**

The electric and water funds and information from Carl Brown were discussed at length. The clerk stated that there was an ordinance to be adopted later increasing water rates by 1% but was not comfortable with the 1% until further analysis was done so that an ordinance would only need to be done and published once. Brown will be asked to come to discuss this information with the council.

## **HEALTH INSURANCE RENEWAL**

A spreadsheet showing the increase in premiums from 2014 to 2015 for the Blue Cross Blue Shield of Kansas medical, prescription and dental group plan was presented. A lengthy discussion was held and it will be put on the next meeting agenda to give the council more time to review.

## **PURPLE WAVE**

It was asked when the old fire truck would be put on Purple Wave and if anything else would be listed at the same time. After discussion, Wood and Chief Feagan will take pictures of the truck and get it listed on Purple Wave.

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James Reynolds and Malinda Lawrence returned and stated that they wanted to purchase their own shelves instead of getting the shelving loaned from the city. Reynolds asked to be kept in the loop on the water intake project as people had entered his property to get core samples and he did not know what was going on. The engineer had asked the company taking the samples to let her know when they would be doing this so that she could inform the property owner but she had not been contacted and had apologized to Reynolds for this oversight. He wanted to see blueprints of the project to know if it would affect his plans for the sporting goods business he was opening.

## **SEWER RATE ORDINANCE**

The sewer rate ordinance will be reviewed when the water and electric rate analysis is completed.

## **VACATION REQUEST**

Caleb Scales, Water Plant leadman requested four days' vacation, November 7, 10, 13 and 14. There is a holiday in that time period that will not be counted as a vacation day.

Motion by Bryant, second by Nash to approve the vacation request. Motion carried.

## **TREE CUTTING DISCUSSION**

The clerk had been approached from individuals concerning cutting trees along city streets. After discussion, the council felt that city crews could cut the dead trees in the upcoming months.

## **EQUIPMENT STORAGE FOR WINTER MONTHS**

It was asked if the old city barn property could be used to store equipment during winter months. Discussion followed.

Motion by Bryant, second by Blauch to allow the storage of excess heavy equipment in the old city barn location as long as the city owns the building but with no heat. Motion carried.

## **LIBRARY BUILDING REPAIRS**

A list of repairs needed at the city library was presented. Lights are out and most are the ballast; ceiling in the storage room is falling down and one spot in the back room is sagging and the roof is leaking in several spots. It was recommended that the guttering on the west side of the building be cleaned out. The roof will be looked at later.

Motion by Cooper, second by Bryant to change out two lights per month. Motion carried.

## **SKW INVOICE**

An invoice in the amount of \$27,690.70 was received from SKW on the water intake project and presented for approval.

Motion by Robison, second by Midgett to approve the payment of the SKW invoice. Motion carried. Bryant stated he needed to leave.

## **KDHE WATER SUPPLY SYSTEM INSPECTION LETTER**

An inspection of the water plant had been done on October 15<sup>th</sup> and a report had been done. No significant or minor deficiencies were discovered. A list of recommendations were reviewed and the clerk reported that she is working on the emergency water supply plan that was

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recommended. Cooper asked if the flow test for the fire hydrants had been turned in and asked for a copy to document this for the ISO rating. Jerry Goins will be contacted to get this report.

## **CLERK'S MISC**

A seal is out of one of the grinder pumps and the pipe needs replaced. This was discovered during maintenance done by Enviro-line who is working on a repair quote. A response from the Attorney General had been received regarding the Neighborhood Revitalization Plan and agreements. There are several items that were pointed out that needed revised. The plan and agreements will be sent to Attorney Dosh for him to review and make recommendations. The LKM had discovered several mistakes on the STO booklet and had presented an ordinance for cities to adopt but an error was discovered in the ordinance. A wiper motor is needed for the skid steer; a new one costs \$345.40 and a rebuilt one cost \$267.10 plus \$20 if the old motor is not returned.

Motion by Cooper, second by Blaich to get a new wiper motor part for the skid steer. Motion carried.

## **MAYOR, COUNCIL & EMPLOYEE MISC.**

**Mayor Wood** gave an update on the open house. It was discovered that the State of Kansas will not issue a state kennel license unless it meets their criteria, so the city code is not valid requiring a state kennel license be gotten for 6 or more dogs.. A welding business located in Vinita is looking at locations to move to Chetopa and several locations are being looked into.

**Blaich** reported that she has received some compliments and complaints on the electric department.

**Cooper** thanked everyone for coming to their fire department fundraiser.

**Nash** stated that the loader wheel bearing that was recently repaired by Mike Frost was leaking.

## **POLICE CHIEF MISC.**

Police Chief Feagan asked what action would be taken on the number of dog's complaint and it will be pursued if someone signs a complaint and will testify in court. The animal question on the ballot is being worked on. An October Activity Report was passed out. It was questioned if comp time could be required in lieu of overtime. No action was taken on this discussion.

Motion by Blaich, second by Robison to adjourn. Motion carried.

Seal

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Mayor

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