

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

January 20, 2015

The Chetopa City Council met in regular session on Tuesday, January 20, 2015 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary Bryant (7:06 p.m.), Terry Robison (7:03 p.m.), Pat Blaich, Jim Cooper, Carthen Nash and Joey Midgett.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh, Joe Wright and Jim Blundell.

Mayor Wood called the meeting to order and opened the meeting with prayer.

Motion by Cooper, second by Nash to approve the Minutes from the last regular meeting and the special meetings held on January 6, 2015 and January 13, 2015. Motion carried.

Motion by Nash, second by Cooper to approve the Municipal Court Report. Motion carried.

The new treasurer's reports were discussed and reviewed.

Motion by Cooper, second by Midgett to approve the Treasurer's Reports. Motion carried.

Mayor Wood discussed the electric payments made to Southwest Power Pool and Empire and also asked about the payment to Justin Nading and after review of the tickets several chains were purchased in addition to chains being sharpened.

Motion by Nash, second by Blaich to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3478 as follows:

Payroll Funds	\$ 24966.70
Other Funds	<u>142569.69</u>
Total of all funds	\$167536.39

WATER USAGE DISCUSSION

Joe Wright was present to discuss the water usage from a recent water leak. After reviewing water plant production statistics, it was determined that the gallons used from the meter reading were inaccurate. Discussion followed.

Motion by Robison, second by Nash to base the water charge on 50,000 gallons and charge what it costs to produce the water. Motion carried. Blaich voted no.

Robison asked about the sewer charge and discussion followed.

Motions by Bryant, second by Blaich to back up to the last month that sewer was billed and have that as the sewer charge. Motion carried.

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CITY SUPERVISOR APPLICATIONS

There are two in house applicants for the city supervisor position, Rob Darnell and Jason Dugan. Discussion followed concerning interviewing applicants for the position.

Motion by Nash, second by Cooper to call a special city council meeting to interview the applicant's tomorrow night, Wednesday, January 21, 2015 at 7:00 p.m. Motion carried.

CHETOPA FOODS ECONOMIC INCENTIVE

The contract for the economic incentive for Chetopa Foods was discussed. This is the 8th payment of 10 and a \$15000 transfer out of the Electric Fund has been budgeted. Discussion followed with an alternative option to fund the payment.

Motion by Cooper, second by Midgett to reluctantly pay the \$20,000 incentive payment and transfer the funds from wherever they can be transferred. Motion carried.

OLD CITY BARN RENT/INSURANCE

Zach Lawellin gave the city a copy of his insurance coverage and there is \$100,000 coverage if something happens to the city building that is his fault while the building is in his use. The city has \$276,000 of coverage on the building and Lawellin had asked if his coverage was sufficient.

Motion by Bryant, second by Blaich to accept the insurance coverage on Lawellin's policy. Motion carried.

Midgett asked that Jason Dugan be advised that the light by that building is not working.

CITY DEPARTMENT INVENTORIES

The clerk has received all inventories from city departments with the exception of the fire departments. It has been done but a copy has not been forwarded to the city office. Mayor Wood asked how many chain saws the city has and two were found on the Electric Inventory and several on the Street Department Inventory. (NOTE: Fire Department Inventory was received January 21, 2015)

FIRE TRUCK BID

The City of Parsons is taking bids until 11:00 a.m. on Monday, January 26, 2015 on the fire truck that has been brought up in past meetings. The previous offer was discussed.

Motion by Bryant, second by Blaich to offer \$5000 up front and \$1000 per year for five years and have the fire department provide the justification for wanting the truck in Chetopa for the bid. Motion carried.

CITY OFFICE REPAIRS

Repairs needed at the city complex were discussed. Mayor Wood reported that he had asked Caleb Scales to do the repairs on Wednesdays and have Paul Trinkle work at the water plant and this was agreeable to everyone. Bryant stated that work needed to be done on the library wall as the top portion is open to the outside and recommended that the work be put out for bids. Bryant and Cooper were asked to write up the repair specs and contact individuals for bids for the next meeting.

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ORGANIZATIONAL SUPPORT ADS

The clerk had been contacted regarding ads in the Labette Avenue and wanted to develop a policy for what ads to place. In the past, she has authorized ads to support FFA, Pecan Fest, Fire Prevention, Police Week, etc. and wanted to know if this was ok. Discussion followed.

Motion by Bryant, second by Midgett to approve clerk to authorize ads of support up to \$25. Motion carried.

FIRE DEPARTMENT SECRETARY/TREASURER APPOINTMENT

The fire department had changed the secretary/treasurer position to Kenny Underwood effective January 1, 2015 due to Doug Moses becoming Fire Chief. That position is an appointed position and no appointment had been made and no written documentation had been received from the fire department on this recommended change.

Motion by Bryant, second by Blaich to wait until the council gets the official paperwork from the fire department to make the appointment of the secretary/treasurer position. Motion carried.

ACCIDENT REPORT

An accident report for damage sustained to the 2010 white pickup was discussed. The claim had been turned over to the insurance company and the claims department had contacted the city clerk and Jerry Midgett, who was driving the truck when the damage occurred. An estimate of \$1921.52 was received from JW Auto and there is a \$500 insurance deductible.

Motion by Bryant, second by Robison to authorize the repair of the truck by JW Auto. Motion carried.

CLERK'S MISC

An unpaid invoice in the amount of \$955.46 from September 17, 2014 from 1st Due for repairs to the fire truck was presented for approval to pay.

Motion by Blaich, second by Nash to approve the payment of the 1st Due invoice. Motion carried.

An email had been received from the City of Monett regarding the fuel adjustment refund being approved by FERC. This refund should be applied to the next Empire billing.

The Waste Tire Grant Program was discussed. This grant will fund 50% of the cost of park benches (6'-\$239) and picnic tables (6'-\$549). The clerk suggested ordering 3 each of the park benches and picnic tables for a total cost of \$2,264 with \$1,182 being paid from the grant if awarded and the balance could be paid for out of the Park Fund. The application needs to be postmarked by February 2 to be eligible.

Motion by Cooper, second by Midgett to submit the grant for three benches and three tables. Motion carried.

It was reported that the fire truck sold for \$4200 on Purple Wave. A letter had been received from the Chetopa Historical Museum Board concerning filling the museum curator/director vacancy with Sandy Baldrige. Discussion followed.

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Motion by Cooper, second Bryant to notify the museum board that the council supports their selection and let them also know that the curator/director position is not an appointed position. Motion carried.

Attorney Dosh was asked if he wanted to continue his membership to the City Attorneys Association of Kansas. The membership dues are \$35.

Motion by Bryant, second by Blaich to approve the membership for the city attorney. Motion carried.

An update was given on the water project and it has been delayed by about a month from the original schedule. The clerk asked if the council wanted to go out for bids for the audit and budget. It was asked if a profit/loss could be included in each utility. Discuss followed.

Motion by Midgett, second by Nash to requests bids for the audit and budget. Motion carried.

There was no library board meeting in December due to the damaged building next door.

MAYOR, COUNCIL & EMPLOYEES MISC.

Mayor Wood reported that he would be leaving town Sunday and will be gone for the February 3, 2015 meeting. Jim Zaleski with the Parsons Chamber will host a meal on January 31st in Parsons and February 3 there is a Meet the State Legislature event in Topeka. There may be possible damage to the lateral lines in the septic tank installed at Elmore Park from a vehicle driving over them.

Bryant reported that there was a profit after paying Empire and has been trying to find out the rate being charged by Altamont.

Cooper discussed if the meter reading dates where going to be changed. Discussion followed.

Motion by Bryant, second by Midgett to change the monthly meter reading dates for the next 3 months to February 9th, March 4th and April 1st. Motion carried.

It was discovered that water usage of 18,000 gallons had occurred on a meter that had been shut off with a seal. Now the meter is padlocked and the usage is being investigated.

Cooper asked if while specs were being written up for the library, if the council wanted them to write up specs for the little box for the water line at the water plant and look at the water leak near that area and was given approval to do this. The repairs and maintenance that he suggested at the water plant when he looked at the heaters were discussed to see if they had been done. It was asked if plumbing supplies were being kept in stock as it seemed there were trips being made to Denton. Dugan will be asked to bring a list of materials that he needs to keep in inventory to the next meeting. (Bryant left at 8:52 p.m.)

POLICE CHIEF MISC.

Police Chief Feagan presented a quote in the amount of \$1,305.23 from Southern Uniforms and Equipment to get an extra set of uniforms for each officer.

Motion by Blaich, second by Nash to allow the purchase of the uniforms. Motion carried.

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Steve Darnell did some rewiring of lights in the police station and for labor and parts was under \$200. It was asked if a motion light could be installed in the back by the dumpster and Feagan is going to get one to install. Two new tires were purchased for the boat trailer. While electrical work is being done, it was asked if the lights to the utility storage building could be looked at because all the lights are on all the time.

Mayor Wood reported that he had had Gale Hellwig look at the flag pole in Veterans Park as it is bent. If it can't be repaired, may look at purchasing a new pole. A complaint had been turned in on traffic going in and out of Oak Hill Cemetery during the night. Police Chief Feagan reported that since the cemetery is not in the city limits, the Chetopa Police Department does not have jurisdiction there, it is the county responsibility. The clerk was instructed to check into taxing issues if the city were to annex the cemetery into the city limits.

Motion by Midgett, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk