

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 3, 2015

The Chetopa City Council met in regular session on Tuesday, March 3, 2015 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary Bryant (at 7:08 p.m.), Terry Robison, Pat Blaich, Jim Cooper and Carthen Nash. Joey Midgett was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh (at 7:12 p.m.), Jason Dugan, Kathy Foss, Audrey Robison, Jim Blundell, Geraldine and Danny Castle, Dave and Irene Elmore, Patty Darnell, Malinda Lawrence, Doug Moses, Ronnie Thornton (at 7:08 p.m.), Jeremiah Johnson (at 7:09 p.m.) and Dennis Gerrity (at 7:25 p.m.).

Mayor Wood called the meeting to order and asked Robison to open the meeting with prayer.

Motion by Cooper, second by Carthen to approve the Minutes from the last regular meeting and the two special meetings on February 20, 2015 and February 26, 2015. Motion carried.

Motion by Cooper, second by Blaich to approve the Treasurer's Report. Motion carried.

Robison asked what the payment to Haynes was and it was reported that it was parts that Caleb Scales ordered for the water plant.

Motion by Nash, second by Cooper to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3481 as follows:

Payroll Funds	\$ 23476.65
Other Funds	<u>168480.18</u>
Total of all funds	\$191956.83

VISITORS

Audrey Robison was present representing the Chetopa State Bank and the Chamber of Commerce to discuss the proposed raising of the community building rental fee. Members of the council and the audience were given the opportunity to voice their opinion and concerns on the rental fee.

Motion by Bryant, second by Robison to leave the rental fee as is at \$25. Motion carried. Cooper voted no. (Foss, D. & I. Elmore, G. & D. Castle, P. Darnell, A. Robison and Lawrence left).

Fire Chief Doug Moses discussed the problem that they had with the fire hydrant at 7th and Pecan at a recent fire and informed the council that when responding to a mutual aid fire, all

UNAPPROVED MINUTES

the hose was lost off a truck but was not damaged. The tarp snaps failed to secure the hose on the truck and an estimate of \$350 to fix the tarp was obtained.

Motion by Blaich, second by Robison to approve the tarp to be fixed. Motion carried.

Permission was requested to apply for the Forestry Grant to purchase a front mount monitor and two complete sets of bunker gear and the department wanted to apply for the full grant of the 50/50 \$10,000 grant with the city paying \$5000 if approved.

Motion by Blaich, second by Bryant to allow the fire department to apply for the grant. Motion carried.

Mayor Wood discussed the insurance values for the fire department buildings and equipment and reported that Jerry Goins will be in town Friday to fix the fire hydrant that was discussed earlier.

Department Head Jason Dugan discussed substation and overhead electric distribution workshops that were available through KMU. Discussion followed.

Motion by Bryant, second by Nash to send Dugan and Johnson to training that they need to go to. Motion carried.

Dugan got quotes for sewer parts to be kept in inventory and informed the council of the savings. Cooper asked for a list of the parts and he will check into more prices to compare. The ceiling tiles and all lights except one have been fixed at the library and the electric meter has been installed. Discussion was held about the high usage at the library for one day and it will be read tomorrow. A back up transformer for the new Bartlett Coop location will cost \$2000. Bryant informed the council that the transformer belongs to the city but the lift station is the responsibility of Bartlett Coop. Four tires are needed for the backhoe and Dugan obtained a quote from Arnolds Tire. For the back tires-Titan \$660 per tire x 2; Goodyear \$680 per tire x 3; for the front tires-Titan \$225 per tire x 2; Goodyear \$250 per tire x 2.

Motion by Bryant, second by Nash to purchase the Titan front and rear tires from Arnolds Tire. Motion carried.

Dugan informed the council on why the fire hydrant broke and stated that in approximately 3 weeks, Jerry Goins will be sending a crew in to do flow meter testing on the fire hydrants. Three water valves were torn up during the snow removal at 2nd and Maple; 3rd and Maple and 3rd and Hickory. Repair options were discussed to prevent this from happening again.

Debbie Darnell, City Treasurer and Utility Bookkeeper had met with Debbie Yost, Robison and the mayor to discuss rates on the cd investments at Chetopa State Bank and reported that there would not be a penalty for early withdrawal for the purpose of paying operating expenses. A penalty will be assessed if they are cashed in prior to maturity for the purpose of reinvesting for higher rates. Discussion followed concerning a previous cashed in cd.

Motion by Nash, second by Bryant to put the \$50,000 excess funds back into a cd. Motion carried.

CITY SUPERVISOR APPLICATIONS

The residency requirement was discussed and asked if the council wished to waive this requirement for the position.

UNAPPROVED MINUTES

Motion by Bryant, second by Nash to not do away with the residency requirement for this position. Motion carried. Cooper voted no.

Motion by Bryant, second by Blaich to re-interview Rob Darnell and Jason Dugan. Motion carried.

Interviews will be conducted during the regular city council meeting on April 7, 2015. Attorney Dosh reported that he would not be at this meeting and it was requested to have Shane Adamson come to the meeting.

KMU MEMBERSHIP

The membership dues of \$2,199 were again discussed and due to prior discussion the following action was taken.

Motion by Bryant, second by Blaich to pay the KMU Membership Dues. Motion carried.

LIBRARY WALL BID

Bobby Lawellin and Kevin Smith had contacted Cooper regarding their bids to fix the library wall. Lawellin does not have insurance and Smith stated that he is getting insurance for another job and is still interested in doing the project.

Motion by Blaich, second by Bryant to have Kevin Smith fix the wall if he gets liability insurance. Motion carried.

MATERIALS FOR CITY COMPLEX

Caleb Scales had installed the hot water heater in the front bathroom and repaired as much as he had materials for. A list of materials needs to finish up the front city office was presented for approval to purchase. The bathroom back in the council room still needs completed and when the council decides what they want to do, materials will be purchased for that project.

Motion by Blaich, second by Nash to get the materials on Caleb's list. Motion carried.

FIRST RESPONDER RUN PAY

Katie Littlejohn reported that there were a total of 67 runs for the 3rd and 4th Quarter 2014 for the First Responder Unit. At \$20 per run the pay would be \$1340.

Motion by Cooper, second by Blaich to approve the payment of the First Responder Run pay. Motion carried.

CLERK'S MISC.

Mayor Wood, Robison and the clerk had met with Kim Riddle, Thompson Insurance and reported that the city liability and property insurance policy premiums had decreased \$6209 and Riddle was able to get EMC to accept the work comp policy back. That quote was \$27307 compared to Berkley Risk's renewal quote of \$37250. A list was reviewed by the council on changes in the building, inland marine and automobile and will be given to Riddle to prepare quotes on how the changes will affect the premium before a definite change is approved. Riddle will be at the next council meeting with the new policy. Bryant had to leave but asked if we have an offer on the old police station/city barn location and was told that no offer has been received.

UNAPPROVED MINUTES

Three permits for the water intake project were received from Holly Powers. The first is a KDWP Action Permit for the council to review; the second is a KDA Water Resources Permit that needs the mayor's signature and a \$500 permit fee and lastly a Corp or Engineers 404 Permit that needs the mayor's signature in two places. A preliminary set of plans showing the access roads needing to be constructed were available to whoever wanted to review them.

Motion by Nash, second by Robison to have the mayor sign the Kansas Department of Agriculture and pay the \$500 permit fee. Motion carried.

Motion by Nash, second by Robison to have the mayor sign the US Army Corps of Engineers 404 Permit. Motion carried.

Last year the city donated \$25 to be used at the Easter Egg Hunt.

Motion by Blaich, second by Cooper to donate \$25 towards this year's Easter Egg Hunt. Motion carried.

James Reynolds had asked during the chamber meeting about restrictions shooting bow and arrows in the open. Page 91, Section 10.6 of the Uniform Public Offense Code stated that it was unlawful to shoot within the city except within the confines of a building or other structure from which the projectiles cannot escape. A copy of this has been emailed to Reynolds. His proposal would be to shoot down by the river and into trees and the clerk informed the council of his request and asked if they wanted to consider a waiver of the section. No action was taken. There will be a Meet the Candidates for city council and school board candidates on March 19, 2015 at 6:30 p.m. sponsored by the chamber of commerce. The clerk asked if the auditor request for proposal was to be for just one year or for three and the council wanted if for just one year. A letter and deed referencing the lot west of the library building will be signed by Richard Thompson for the donation of the lot to the city.

MAYOR, COUNCIL & EMPLOYEE MISC.

Mayor Wood reported that there were 45 participants in the disc golf tournament held Saturday and \$600 in donations have been raised to make tee boxes. Jim Zaleski, Labette County Tourism is working on a grant to add nine more holes to the Chetopa disc golf course. A proposal of what will be done with the parks this year is being worked on. The Oak Hill Cemetery sign needs to be painted.

POLICE CHIEF MISC.

A February Activity Report was handed out. The 2008 pickup needs new tires and a bid from Moore's Auto for \$154 per tire was presented. Feagan reported that he intends to keep the 2008 one more year instead of replacing it in 2016.

Motion by Cooper, second by Blaich to allow the purchase of the tires. Motion carried.

An overview of the NCIC Access and the work that Dennis Gerrity is doing to set up the firewall and security was presented. This will allow for the department to run their own tags, DL's, etc. Five tokens will have to be order, one for each of the officers and one for Patty Wilkinson for her court reporting. The tokens are approximately \$53 each. The antivirus had lapsed on the firewall as it was licensed under KKI and they did not notify the city that it was

UNAPPROVED MINUTES

due. To renew it for 2 years will cost approximately \$350 and Gerrity will transfer it into the city's name.

Motion by Nash, second by Cooper to allow the renewal of the firewall up to \$400.

Motion carried.

Motion by Nash, second by Cooper to allow the purchase of the five tokens. Motion carried.

The software is free for this access and the sheriff is donating a computer to the police department to be used just for this purpose. Feagan discussed the security system at the new Bartlett Coop location and had talked to them concerning the jurisdictional issue and discussed the possible annexation of the building into the city limits.

Cooper reported that a breaker had been replaced on the utility office heater and he had a part on order for the council and court room heater.

Mayor Wood informed the council that the flag pole in Veterans Park had been cut off and Bartlett Coop is going to replace it with the city paying for the pipe. An eagle topper has been ordered for the new flag pole.

Nash asked if the city had been paid for the air conditioner that had been left at the old city hall location and it was reported that it has not. **Mayor Wood** informed the council that he had given them a couple of days extra to pay their utility bill but if it hasn't been paid, it will be shut off.

Motion by Nash, second by Robison to adjourn. Motion carried.

Seal

Mayor

City Clerk