

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

June 2, 2015

The Chetopa City Council met in regular session on Tuesday, June 2, 2015 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary W. Bryant, Terry Robison, Geraldine Castle, Carthen Nash and Linda Seaman. Jim Cooper was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Jason Dugan, Johnny Carrington, Holly Powers, Jim Blundell and George Davis.

Mayor Wood called the meeting to order and asked Robison to open the meeting with prayer.

Motion by Castle, second by Nash to approve the Minutes of the last regular meeting and the Special Council meeting held on May 27, 2015. Motion carried.

Motion by Bryant, second by Castle to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3487 as follows:

Payroll Funds	\$27209.06
Other Funds	<u>46580.33</u>
Total of all funds	\$73789.39

VISITORS

Johnny Carrington was present to discuss the sidewalk in front of Edna and Joel Scott. Tree roots had raised the sidewalk and she could not easily get her wheelchair down the sidewalk. The council was in agreement that it needed to be fixed. (Carrington left).

Holly Powers gave an update on the permits that have been applied for and what is still outstanding for the water intake project. The clerk was given a letter signed by the owners of Riverside Sporting Goods that states they consent to a Bendway weir being constructed on their property. This letter will be forwarded to the Kansas Dept. of Agriculture to satisfy their requirements to approve the permit. The project should be ready to go out for bids soon. (Powers left)

The clerk asked that a motion be made for the city to repair the sidewalk in front of Scott's residence.

Motion by Castle, second by Seaman to have city crews repair the sidewalk. Motion carried.

George Davis asked for a 20 minute executive session to be called because of confidential financial affairs of other parties.

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Motion by Robison, second by Nash to enter into executive session to discuss confidential data relating to financial affairs of second parties with the mayor, council, clerk and George Davis present for a period of 20 minutes with session ending at 7:35 p.m. Motion carried.

Entered: 7:15 p.m.

Returned: 7:35 p.m.

Mayor Wood called the meeting back to order and no action was taken from executive session. (Davis left)

Jim Blundell stated that if the city orders concrete to fix sidewalk, etc. don't dump excess on the river bank; find other places that it's needed.

Jason Dugan, City Supervisor reported that the sanitation truck and poly carts had been ordered and he ordered 520 carts from Downing at a cheaper cost than discussed last meeting. Delivery on the truck is expected within 90 days and six weeks on the poly carts. Dugan had visited with Cooper regarding the purchase of a concrete saw. A cost of \$2449 was presented and a cost comparison of renting versus purchasing was discussed. The clerk suggested checking with Northern Tools as the city has an account set up with them.

Motion by Castle, second by Nash to purchase a saw. Motion carried.

The Bad Boy mower was in; they just need to go pick it up. Discussion followed regarding streets and intersections that needed fixed. Mayor Wood asked how the hours were working out and when the employees were scheduled to go take their CDL testing. Hours seem to be working good and they are going to take their CDL test next week. There is some training in June for Jason and Jeremiah. The meeting with Empire representatives regarding the cemetery roads was briefly discussed and will be discussed more in depth at the cemetery board meeting. The clerk reported that the inspections had been done on the lift stations. (Dugan left)

ELECTRIC RATE ORDINANCE

Ordinance No. 878 relating to the electrical rates within the city and outside the city limits was presented. The clerk read Section II regarding the implementation of future Empire rate increases. Attorney Dosh had reviewed the ordinance and signed off on it.

Motion by Nash, second by Bryant to adopt Ordinance No. 878. Motion carried.

ORDINANCE NO. 878/AN ORDINANCE AMENDING SECTION 15-301 OF THE CITY CODE OF THE CITY OF CHETOPA, KANSAS, RELATING TO ELECTRICAL RATES WITHIN SAID CITY AND OUTSIDE THE CITY LIMITS.

COMPUTER QUOTE

Information had been received from KKI on the purchase of new computers and setting up the new machines with the data transfer to Data Technologies. In visiting with Data Technologies, they estimated that it would be approximately 6 months for them to finish the conversion. The clerk will get other quotes on new computers for the next meeting.

TORNADO/STORM SHELTER FLYER

A copy of the flyer to send with the water reports regarding the notification of storm shelters in the city was given to the council for review. Any comments or corrections should be given to the clerk as soon as possible, so that copies can be made.

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SHORT AND LONG TERM GOAL DISCUSSION

Mayor Wood opened the discussion to the council regarding goals. Goals discussed were, getting more solvent on finances, identifying streets and alleys needing work, building bath houses and restrooms at Elmore Park, getting rid of excess city property, reviewing employee pay, cleaning up properties, employee cross-training, ditch/culvert drainage issues and safety training. Nash updated the council on seeing City Supervisor Jason Dugan not using the safety equipment while he was up in the utility truck bucket and his discussion with Dugan and reported that he told him if he was seen again, he would be written up.

DEMOLITION/BUILDING PERMIT

Permit application from Kevin Reece to demo the existing block structure and rebuild a 40' x 50' shop with new concrete at 231 Maple St., in the City of Chetopa. The permit had not been published prior to the council meeting, but is scheduled to be in this week's paper and demolition has started on the block structure. Discussion followed.

Motion by Nash, second by Seaman to approve the demolition permit and also the building permit if no protest is received from the publication. Motion carried.

CLERK'S MISC.

The clerk updated the council on the concerns with the pool lift operation. The lift that the city purchased is portable and when used by a resident became unstable. The mayor volunteered to go look at the lift to see if it could be anchored down somehow and the clerk was instructed to check with the League of Kansas Municipalities to see what the city's liability and obligation was in this matter. The building at 332 Maple St., (the old city hall) has deteriorated more. Bricks have fallen from the roofline of the building and some of the wooden support beam have collapsed and broken. The clerk had contact Derek Morris, who referred her to Charlie Adams. Adams had reported that there was a gentleman that was interested in purchasing the building and that he was to be in Chetopa and stop by the city complex to talk to her, but never came by. Information regarding the alley overlay had been reviewed but the clerk was still researching if Special City and County Highway Funds could be used for alley maintenance. The clerk reminded the council about the governing body training to be presented by Don Osenbaugh on June 9th at 6 p.m. and asked permission to use the city council room for a demonstration of a cleaning/mop system and approval was given.

MAYOR, COUNCIL & EMPLOYEE MISC.

Castle asked about the insurance claim on the road that was damaged and Police Chief Feagan has given the police report to the clerk to submit. It was asked if there was an issue with the lift station on Willow Street as it looked like toilet paper was in the ditches. The clerk reported that three bypass reports had been filed with the state on bypasses at the manhole on Cherry Street and discussed the procedure for reporting these issues.

Mayor Wood read a letter of resignation from Officer Robert Hawthorne. Hawthorne was resigning as a full time officer and want to continue with the city in a part-time capacity. Police Chief Feagan reported that he had continued to accept applications after the hiring of Officer Donfris but none that had applied were already Kansas certified. To get the certification,

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attendance at the academy in Hutchinson is required for 14 weeks, with the officer being paid by the city while attending the training. (Nash left)

Motion by Castle, second by Seaman to accept Hawthorne's resignation as a full-time officer and put him on the part-time roster. Motion carried.

Mayor Wood reported that a letter had been sent to Attorney Dosh to get his input on if any savings or cuts could be made in the services he provides.

Bryant had spoken with the owners of the Topline building and they want to sell the building not lease it for a parts store.

Motion by Bryant, second by Robison to adjourn. Motion carried.

Seal

Mayor

City Clerk